



**TERMS & CONDITIONS OF ENROLMENT:**

*An invoice for term fees is emailed to parents prior to the start of each term.  
Please advise us of any changes to your personal information immediately.*

1. (a) I understand that payment is due 14 days after the date of the invoice.  
(b) I understand that a late fee will be charged if fees are not paid within the 14 day period.  
(c) Payments can be made by cash, cheque, credit card or electronic bank transfer.
  2. (a) I understand that Brighton Dance Academy assumes that student enrolments will roll over to the next term unless otherwise stated. Due notice must be given via email.  
(b) I understand that once my child has been enrolled in a class, they cannot change their enrolment until the following term.  
(c) I understand that once an invoice has been sent out for the following term's fees, I will be held accountable for paying the full amount, even my child leaves or changes classes mid-term.
- \*In Term 1 we have a 2 week grace period for students trialing classes of interest & to be placed in the correct level.*
3. I understand that after Term 3 has started, no changes to classes can be made due to concert preparations.
  4. (a) I understand that all students are expected to participate in the annual concert and all costume making is outsourced. A costume levy is payable per dance item and is non-refundable.  
(b) I understand that if I do not wish for my child to be involved in the concert I will notify the school during enrolment so that the levy can be waived.
  5. I understand that no adjustment in tuition fees is made for individual classes missed for personal reasons or due to a public holiday and BDA does not offer make-up classes. Consideration may be given in exceptional circumstances.
  6. I understand that if I wish to remove my child's name from the Academy's database, notice is required in via email.
  7. I give permission for photo and video footage of my child to be used on the BDA website and other such media including, but not limited to, press releases, Facebook and Instagram **Y/N**
  8. I give permission for my child's name to be present on a class list to assist with carpooling **Y/N**  
*\*Lists will only be provided to the students in the class.*
  9. I give permission for my credit card details to be saved and direct debited to pay term fees **Y/N**

BY SIGNING THE ENROLMENT FORM / SERVICE CONTRACT YOU ACKNOWLEDGE THAT YOU UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS OF ENROLMENT AT BRIGHTON DANCE ACADEMY.

PLEASE KEEP A COPY OF THIS DOCUMENT FOR YOUR OWN RECORDS.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_