

# Brighton Dance Academy – Student & Parent Code of Conduct

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*(Public-facing | Applies to students, parents/guardians and spectators)*

## 1. Purpose

Brighton Dance Academy (BDA) is committed to providing a safe, respectful, inclusive and supportive environment where all students can learn, develop and enjoy dance.

This Code of Conduct sets out clear expectations for **students, parents/guardians and spectators** to:

- Support the safety and wellbeing of all children
- Promote positive behaviour and respectful interactions
- Protect the learning environment for all students
- Support consistent and fair application of Academy policies

This Code applies to all Brighton Dance Academy activities, including classes, rehearsals, private lessons, performances, competitions, events and online interactions.

## 2. Brighton Dance Academy Values

Brighton Dance Academy is guided by the following values, which underpin behaviour expectations across the Academy.

- **Belonging**
  - Community · Compassion · Role Modelling · Inclusivity
- **Dedication**
  - Preparation · Determination · Ownership · Perseverance
- **Appreciation**
  - Teamwork · Presentation · Resilience · Leadership · Kindness

All members of the BDA community are expected to uphold these values.

## 3. Student Behaviour Expectations

Students are expected to:

- Treat teachers, staff and fellow students with respect
- Follow instructions and studio rules
- Participate positively and safely in class
- Behave in a manner that does not disrupt the learning or safety of others
- Respect Academy facilities, equipment and property

Unsafe, disruptive or inappropriate behaviour may result in modified participation or removal from class where necessary to protect others.

#### *4. Attendance, Punctuality & Participation*

Regular attendance, punctuality and active participation are essential for student development and progression.

- Students are expected to attend classes consistently and arrive on time
- Repeated lateness, absences or lack of participation may impact:
  - Skill development and progression
  - Eligibility for exams
  - Participation in performances or sections of the concert

The impact of absences and participation levels will be assessed on a **case-by-case basis**, taking into account the individual student and the requirements of the activity.

#### *5. Uniform, Presentation & Safety*

To support safety, discipline and consistency:

- Students must attend classes wearing the required **Brighton Dance Academy uniform**
- **Ballet students** must have hair in a secured **ballet bun**
- For all other classes, hair must be **neatly tied back** and secured away from the face
- Non-uniform warm up layers **must be removed** after warm up for safety reasons
- Appropriate cover-up layers must be worn when entering and exiting the building
- Jewellery is **not permitted** and may be required to be removed for safety reasons

Students who do not meet uniform or presentation requirements may be asked to modify participation for safety reasons.

#### *6. Parent & Guardian Behaviour Expectations*

Parents and guardians are expected to:

- Communicate respectfully with staff and management
- Support Academy policies, procedures and decisions
- Allow teachers to teach without interruption
- Raise concerns through appropriate channels

Concerns must not be raised:

- During class or rehearsal time
- In front of students
- Via social media platforms
- Through students

## 7. Communication

To ensure clear, consistent and appropriate communication, Brighton Dance Academy uses designated communication channels.

- The **BDA BAND App** is used for:
  - Sharing practice videos and instructions
  - Teacher-posted class reminders
- The **BDA BAND App is monitored by Brighton Dance Academy management** to support appropriate communication and oversight
- **All other communication**, including:
  - General enquiries
  - Administrative matters
  - Enrolments, fees, timetables and policies
  - Absences, injuries and concerns

must be directed to the **BDA office**, either:

- Via email at **brightondanceacademyinfo@gmail.com**, or
- Via the **JackRabbit Parent Portal**

Parents and students must not communicate directly with teachers via personal email, social media, messaging apps or other personal platforms.

Brighton Dance Academy reserves the right to redirect, delay or decline communication that does not follow these guidelines.

## 8. Behaviour, Safety & Respect

Brighton Dance Academy does not tolerate:

- Bullying, harassment or discrimination
- Aggressive, abusive or intimidating behaviour
- Behaviour that disrupts classes or places others at risk

To protect students, staff and the learning environment, Brighton Dance Academy reserves the right to:

- Restrict participation
- Require behaviour management measures
- Refuse attendance
- Suspend or cancel enrolment in serious cases

## 9. Photography & Filming

Parents and spectators are **not permitted to photograph or film classes** unless expressly permitted by Brighton Dance Academy.

Photography and filming at concerts or performances may be subject to separate conditions.

## *10. Supervision & Dismissal*

- Brighton Dance Academy supervises students **during scheduled class and rehearsal times only**
- **Kinder and Pre-Junior students** (Kinder to Year 1 at school) will be supervised until collected by a parent or authorised guardian
- All other students are dismissed at the conclusion of their scheduled class or rehearsal

Brighton Dance Academy is not responsible for students outside scheduled times.

## *11. Personal Belongings*

Personal belongings are brought to Brighton Dance Academy **at the owner's risk**.

- Brighton Dance Academy is not responsible for lost or stolen items
- Lost property is retained until the **end of term**, after which it will be discarded

## *12. Compliance with Academy Policies*

This Code of Conduct must be read alongside Brighton Dance Academy's:

- Enrolment & Fee Policies
- Concert Policy
- Child Safety Policies
- Incident & Complaint Handling Procedure

Failure to comply with this Code of Conduct may result in restricted participation, suspension or cancellation of enrolment.